

23 November 1982

MEMORANDUM FOR: Office of Security

ATTENTION: Chief, Physical Security Division

FROM: [REDACTED]

Deputy Chief, Benefits and Services Division,
Office of Personnel

SUBJECT: Survey of Room GF-44 Headquarters

1. The office of the Employee Activity Association bookkeeper, located in GF-44 Headquarters, presently has a cypher lock on it. This office for sometime now has not retained classified material but is used partially by the EAA Bookkeeper and partially as a storage area by the EAA Store. Because many of the items which are stored in this area are of high value, it is necessary that the room be secured, but it appears that a combination lock would be more appropriate.

2. It is requested that your office make a survey to determine if it is possible to switch GF-44 from a cypher lock to a combination lock. If you have any questions concerning this request, you may contact the undersigned on [REDACTED]